

[To be typed on Repair Shop letterhead]

[Must be sent *certified* mail to all lienholders listed on the Certificate of Title at least 45 days before sale]

NOTICE OF MECHANIC'S LIEN SALE

[Name and address of vehicle owner(s) and any lienholder(s)]

Subject: Mechanic's Lien Sale - [Identification of owner(s) and vehicle]

We have your [describe vehicle] because you failed to pay for repairs conducted by [Repair Shop].

We will sell [describe vehicle] at public sale. A sale could include a lease or license. The sale will be held as follows:

Date:

Time: [Must provide lienholders at least 45 days notice before sale via *certified* mail]

Place:

You may attend the sale and bring bidders if you want.

The amount due [Repair Shop] on the date of sale, not including expenses of advertising, sale, and our legal expenses will be \$_____.

The money that we get from the sale after paying our repair costs will reduce the amount you owe. If we get less money than you owe, you will still owe us the difference.

You can get the [describe vehicle] back at any time before we sell it by paying us the full amount you owe (not just the amount of the repair bill), including our expenses. To learn the exact amount you must pay, call us at [telephone number] or write us at [address].

If you need more information about the sale, call us at [telephone number] or write us at [address].

We are sending this notice to the following others who appear to have an interest in [describe vehicle]:

[Names and addresses of all other vehicle owners and lienholders, if any]

